Centre for Distance and Online Education
ALAGAPPA UNIVERSITY
Karaikudi - 630003, Tamil Nadu, India

Prospectus
(July 2023 Session Admission)

University Administrative Building

CDOE Main Building

CDOE Annex - Silver Jubilee Building

	Centre for Distance and Online Education (CDOE) **ALAGAPPA UNIVERSITY** (A State University Established through an Act by the Government of Tamil Nadu in 1985, Accredited with A+ Grade by NAAC (CGPA 3.64) in the Third Cycle, Graded as Category-I University and Granted Autonomy by MHRD-UGC, NIRF-University-Rank 30; QS Asia Rank 220; THE World University Rank 401-500 Band) **KARAIKUDI - 630 003, Tamil Nadu, India**	
Phone: (+91) 4565 223401		E-mail: dde@alagappauniversity.ac.in

Prospectus
(July 2023 session Admission)

Alagappa University has emerged from the galaxy of institutions initially founded during 1950`s by Padma Bhushan Dr. RM. Alagappa Chettiar (06.04.1909 - 05.04.1957).

வள்ளல் வாழ்த்து

கோடி கொடுத்த கொடையஞன் குடியிருந்த
வீடும் கொடுத்த விழுத்தெய்வம் - தேடியும்
அள்ளிக்கொடுத்த அழகன் அறிவூட்டும்
வெள்ளி விளக்கே விளக்கு.

முன்பெருந் தவத்தால் தோன்றி
முயன்றெமைக் காக்கும் வள்ளல்
அன்பினால் அழகப்பாவின்
அறம்பணி போற்றி செய்வாம்.

Please find the link for more details https://alagappauniversity.ac.in/about/founder

Alagappa University is a State University established in 1985 under an Act of Government of Tamil Nadu State Legislature. The University is recognized under Sec. 2(f) and 12(B) of the University Grants Commission Act 1956. It is a member of the Commonwealth Universities and the Association of Indian Universities.

Vision:
Achieving Excellence in all spheres of Education, with particular emphasis on Pedagogy, Extension, Administration, Research and Learning (PEARL).
- ❖ To reach the unreached segments by taking higher education to their doorsteps.
- ❖ To realize the potentials of learners and to strengthen the Nation's human resources.
- ❖ To make cross-border supply of Open and Distance Learning (ODL) and Online Learning (OL) programmes with unique combination of Indian and International perspectives

Mission:
Committed to provide a high quality higher education to the learners so that they are transformed into intellectually competent human resources that will help in the uplift of the nation to Educational, Social, Technological, Environmental and Economic Magnificence (ESTEEM).

Quality Policy:
Attaining benchmark quality in every domain of "PEARL" to assure stakeholder delight through professionalism exhibited in terms of strong purpose, sincere efforts, steadfast direction and skillful execution.

Time-line and major achievements / credentials of Alagappa University

1985: Established as Unitary University
2002: Became Affiliating University
2005: Accredited with "**A**" grade by NAAC
2011: Accredited with "**A**" grade by NAAC
2017: Accredited with "**A+**" grade by NAAC (CGPA 3.64); 1st State University in Tamil Nadu.
2018: Graded as **Category-I** University by UGC-MHRD; 1st State University in Tamil Nadu
2018: Secured MHRD-RUSA grant of **Rs.100 crore**. One among the top 10 Universities in India; 1st State University in Tamil Nadu
2019: Digital Evaluation System: 1st State University in Tamil Nadu
2023: Top Ranked Indian University (**NIRF Rank 30** in Universities category).
2023: Top Ranked Asian University (**QS Asia Rank 220**).
2023: Top Ranked World University (**Times Higher Education World Rank 401-500 band**).

- ❖ 440 Acre area Green campus
- ❖ 44 University Departments and 2 Constituent Colleges (student strength about 3500)
- ❖ 46 Affiliated Colleges in the districts of Sivagangai and Ramanathapuram (student strength about 45000)
- ❖ 1,00,000+ learners on roll in Distance Education programmes
- ❖ 1,500+ PhD Research scholars
- ❖ 10,267 Indexed Publications
- ❖ 1,10,157 Citations
- ❖ "h" Index of 110.

How to reach Karaikudi?

By Road: Karaikudi is well connected with buses from neighbouring cities namely Madurai (80 km), Tiruchirappalli (100 km), Dindigul (100 km), Rameswaram (145 km).
Distance between Karaikudi New Bus Stand and the University is 1.5 km.

By Train: There are daily express trains running from Chennai Egmore (MS) to Karaikudi (KKDI). In addition, daily passenger trains operate between Tiruchirappalli (TPJ) and Karaikudi.
Distance between Karaikudi Junction and the University is 1 km.

By Air: Nearby airports are Madurai (IMX) and Tiruchirappalli (TRZ).
It takes about 90 minutes from the airport to reach the University by car.

What are the must see top 10 places in and around Karaikudi?

1. Vallal Alagappar Museum, Tamil Culture Exhibit, Alumni Garden (all within the campus)
2. Mother Tamil Temple (2 km)
3. Thousand Window House (3 km)
4. Ariyakudi Thiruvenkadamudaiyan Temple (4 km)
5. Koviloor Kotraleeswarar Temple (4 km)
6. Kundrakudi Murugan Temple (10 km)
7. Athangudi Chettinad Heritage Palace (11 km)
8. Kanadukathan Chettinad Heritage Palace (12 km)
9. Pillayarpatti KarpagaVinayagar Temple (12 km)
10. Thirumayam Fort (22 km)

University Administration

Chancellor	:	His Excellency R. N. Ravi Governor of Tamil Nadu
Pro-Chancellor	:	Thiru K. Ponmudy Hon`ble Minister for Higher Education Government of Tamil Nadu
Vice-Chancellor	:	Senior Professor Dr. G. Ravi
Registrar i/c	:	Senior Professor Dr. S. Rajamohan
Controller of Examinations i/c	:	Professor Dr. E. Kannapiran
Director **Centre for Distance and Online Education**	:	Senior Professor Dr. H. Gurumallesh Prabu
Deputy Director **Online Learning (OL)**		Professor Dr. A. Senthilrajan

Message from the Vice-Chancellor

In the last 60 years, the Distance Education has grown exponentially in our Country to meet the educational needs of the people at affordable cost. In the last 6 years, the Online Education too grown at a large scale. The current status of Open and Distance Learning (ODL) and Online Learning (OL) system in the country is given below (source: UGC-DEB website data);

❖ Recognized HEIs under ODL : 72
❖ Recognized ODL Programmes : 1158
❖ Category-I HEIs : 8
❖ Category-I HEI ODL Programmes : 160
❖ OL entitled HEIs : 68
❖ OL entitled HEI programmes : 382
❖ OL recognized HEIs : 3
❖ OL recognozed programmes : 13

Alagappa University has established the Directorate of Distance Education (DDE) in 1992.
Alagappa University has established the Directorate of Online programmes (DOP) in 2018.
As per the UGC Regulations 2020, the DDE and the DOP have been brought under one roof as the Centre for Distance and Online Education (CDOE).

The University offers UG, PG, Diploma and Certificate programmes in Arts, Science, Education and Management disciplines. The CDOE has Learner Support Centres (LSCs) within the Territorial Jurisdiction of Sivagangai and Ramanathapuram districts to provide quality services to the learners.

I wish the prospective learners to make use of the educational opportunities / services made available by the Alagappa University to enrich the Knowledge and skills in the chosen field for the individual development as well as for the development of nation`s human resource.

Dr. G. Ravi

Centre for Distance and Online Education (CDOE)

Directorate of Distance Education (DDE) was established in 1992.
Directorate of Online Programme (DOP) was established in 2018.
According to UGC (ODL & OL programme) Regulations 2020, both Open and Distance Learning (ODL) activities and Online Learning (OL) activities have been brought under one roof as the Centre for Distance and Online Education (CDOE).

Open and Distance Learning (ODL) is a mode of providing flexible learning opportunities by overcoming separation of teacher and learner using a variety of media, including print, electronic, online and occasional interactive face-to-face meetings with the learners or Learner Support Services to deliver teaching-learning experiences, including practical or work experiences.

A Learner residing in any part of the country (India) may enroll in any programme being offered by a Higher Educational Institution recognised by the Commission for Education programmes offering programme under Distance Learning mode provided that the Higher Educational Institution shall conduct all activities such as admissions, contact programmes, examinations etc. for learner strictly within the territorial jurisdiction of the Higher Educational Institution as specified in the regulation.

A University established or incorporated by or under a State Act shall offer programmes in Open and Distance Learning mode and operate all other related activities (admission, PCP, examinations) only within the territorial jurisdiction allotted to it under its Act and in no case beyond the territory of the state of its location.

Online Learning (OL) is a mode of providing flexible learning opportunities by overcoming separation of teacher and learner using internet, e-Learning Materials and full-fledged programme delivery through the internet using technology assisted mechanism and resources. There is no Territorial Jurisdiction norms, since all activities are done in online mode.

UGC Public Notice F.No.3-5/2022(DEB-III), Dt.02.09.2022
University Grants Commission (Open and Distance Learning Programmes and Online Programrnes) Regulations, 2020 stipulates **Equivalence of qualification acquired through Conventional or Open and Distance Learning and Online modes** that Degrees at under-graduate and post-graduate level in conformity with UGC notification on Specification of Degrees, 2014 and, post-graduate diplomas awarded through Open and Distance Learning mode and/or Online mode by Higher Educational Institutions, recognised by the Commission under these regulations, shall be **treated as equivalent** to the corresponding awards of the Degrees at under-graduate and post-graduate level and post-graduate diplomas offered through conventional mode.

In general, the minimum eligibility / entry qualification for enrolling into UG/PG programme is as under;

Level of Degree programme	Minimum Eligibility	Minimum Duration (years)	Maximum Duration (years)
Under-Graduate (UG)	10+2	3	6
Post-Graduate (PG)	Bachelor`s	2	4

The year-wise, academic session-wise status of HEIs recognized to offer programmes through Open and Distance Learning (ODL) mode / Online Learning (OL) mode is available on UGC website at https://deb.ugc.ac.in/.

UGC-DEB has accorded Recognition / Entitlement to Alagappa University on 31.08.2023 to offer 17 PG programmes under Distance Learning mode in the July 2023 session admission.

UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020.

The Gazette of India : Extraordinary [Part III Sec.4], UGC Notification, 04.09.2020

Clauses

1. Preliminary

2. Definitions

3. Institutional level eligibility criteria

4. Requirements for the submission of proposal

5. Programmes recognition process

6. Appeal

7. Withdrawal of Recognition

8. System management, structure and processes

9. Self regulations through disclosures, declarations & reports

10. Quality Assurance

11. Teachers and academic staff working in HEI

12. Use of e-resources for ODL mode

13. Programme launching process for HEI

14. Admission and Fees

15. Evaluation

16. Certification

17. Learner Support Centre (LSC)

18. Learner Support Services (LSS)

19. Assessment, Accreditation and Audit (AAA)

20. Powers to inspect and monitoring

21. Authority

22. Equivalence of qualification acquired through conventional and ODL modes.

23. Learner centric provisions

24. Offering of Certificate and Diploma level programmes

25. Integrated programthrough ODL

26. Non-consideration of programmes proposed by HEI through affiliated colleges only

27. Interpretation

Alagappa University has <u>complied with ALL the 27 clauses</u> mentioned in the UGC (Open and Distance Learning Programmes and Online programmes) Regulations 2020 to offer Open and Distance Learning programmes (ODL) and Online Learning (OL) programmes.

UGC - Distance Education Council (DEC) / Distance Education Bureau (DEB) Approval

1995-2009 : Ex-Post Facto Approval From DEC

The Distance Education Council (DEC), New Delhi has accorded ex-post facto approval for 108 programmes (order No.F.No.DEC/AU/KKD/TN/4425/2008, dated 24.11.2009) offered through the Distance mode of Alagappa University, Karaikudi, with effect from 1995 to the academic year were approved by the relevant authorities of the University as started by DEC.

The approval was given to the University based on the recommendation of the Expert Committee, the Distance Education Council, New Delhi.

2010-2013 : Recognition from DEC

Consequent to the Inspection visit made by an Expert Team (Joint Action Committee) comprising of UGC-AICTE-DEC to the Alagappa University, the DEC has accorded recognition to various programmes offering through Distance mode vide F.No.DEC/Recog/2010/2289 dated 04.08.2010. Further this recognition was valid for a period of three years till Academic year 2012-13.

2018 : Recognition / Entitlement from DEB

Alagappa University was accredited with A+ Grade by NAAC (CGPA : 3.64) in the Third Cycle & Graded as Category-I University by MHRD-UGC. By Virtue of holding Category-I status, the Distance Education programmes of Alagappa University has been recognized by UGC-DEB as per the Gazette notification F. No 1-8-2017(CPP-II) dated 12.02.2018 by the Government of India.

UGC Recognition Letter F.No. 74-2/2018 (DEB-I) November 2019-Updated the list of HEIs under Category-I as per UGC (categorisation of University (Only) for grant of Graded Autonomy) Regulation 2018 entitled to offer programmes through Open and Distance Learning (ODL) mode and important information for stakeholders in supersession to this office letter of even number dated 26.03.2019. Out of 25 Universities listed eligible to offer ODL programme, Alagappa University is in the list (Serial Number 21).

2023 - July 2023 session : Recognition / Entitlement from DEB

UGC-DEB Expert Committee made on-site visit to Alagappa University during 19-20 June 2023. Alagappa University has submitted Affidavit to UGC-DEB and ensured compliance to all 27 clauses / provisions of the UGC (ODL programme & OL programme) Regulations 2020. The application of the Alagappa University was considered on receipt of Affidavit and other documents in compliance to the recommendation of the on-site visiting committee. ***UGC-DEB has accorded Recognition / Entitlement to Alagappa University on 31.08.2023 to offer 17 PG programmes from academic session beginning July 2023 session.***

Roll of Honour

No.	Director	From	To
1	Dr.V.S.Alagappan	June 1992	31.05.1994
2	Dr.S.Sudalaimuthu	01.06.1994	21.08.2003
3	Dr.S.Sudalaimuthu	22.08.2003	21.08.2007
4	Dr.V.Balachandran	22.08.2007	28.03.2008
5	Dr.V.Balachandran	28.03.2008	27.03.2011
6	Dr.K.Manimekalai	28.03.2011	31.03.2011
7	Dr.P.Manisankar	01.04.2011	25.11.2012
8	Dr.T.R.Gurumoorthy	26.11.2012	25.11.2015
9	Dr.P.Sivakumar	26.11.2015	28.01.2018
10	Dr.S.Rajaram	29.01.2018	31.05.2019
11	Dr.K.Alamelu	01.06.2019	21.04.2020
12	Dr.K.Manimekalai	22.04.2020	14.12.2021
13	Dr.T.R.Gurumoorthy	14.12.2021	11.04.2023
14	Dr.H.Gurumallesh Prabu	12.04.2023	Current

Building Infrastructure

No.	Distance Education Building (19275 Sq.Ft)	Silver Jubilee Building (11108 Sq.Ft)
1	DEB-GF-1: Faculty Room -1	SJB-GF-1: Online Learning (OL) Office
2	DEB-GF-2: Book Store - I	SJB-GF-2: E-Content Development Studio
3	DEB-GF-3: Rest Room (Men)	SJB-GF-3: Faculty Room -1
4	DEB-GF-4: Store Room -1	SJB-GF-4: Faculty Room -2
5	DEB-GF-5: Faculty Room -2	SJB-GF-5: Rest Room (Men)
6	DEB-GF-6: Book Store - II	SJB-GF-6: Seminar Hall
7	DEB-GF-7: Power Room	SJB-GF-7: Faculty Room -3
8	DEB-GF-8: Rest Room (Women)	SJB-GF-8: Faculty Room -4
9	DEB-GF-9: Book Store - III	SJB-GF-9: Computer Lab
10	DEB-GF-10: Staff Room - 1	SJB-GF-10: Rest Room (Women)
11	DEB-FF-1: Staff Room - 2	SJB-GF-11: Faculty Room -5
12	DEB-FF-2: Admission & Fee Unit	SJB-GF-12: Faculty Room -6
13	DEB-FF-3: Despatch Unit	SJB-GF-13: Faculty Room -7
14	DEB-FF-4: Rest Room (Women)	SJB-GF-14: Library
15	DEB-FF-5: Director Cabin & Office	
16	DEB-FF-6: Visitor Room	
17	DEB-FF-7: Faculty Room -3	
18	DEB-FF-8: Seminar Hall	
19	DEB-FF-9: Rest Room (Men)	
20	DEB-SF-1: Faculty Room -4	
21	DEB-SF-2: Faculty Room -5	
22	DEB-SF-3: Faculty Room -6	
23	DEB-SF-4: Faculty Room -7	
24	DEB-SF-5: Store Room -2	
25	DEB-SF-6: Faculty Room -8	
26	DEB-SF-7: Faculty Room -9	

Academic Faculty (Permanent, Full-Time exclusively for ODL programmes)

No	Name	Designation
1	Dr. P. Sivakumar	Senior Professor of Education
2	Dr. E.Kannapiran	Professor of Zoology
3	Dr. S. Leo Stanly	Professor of Education
4	Dr. M. Vasimalairaja	Professor of Education
5	Dr. M. Velusamy	Associate Professor of Social Work
6	Dr. AR. Saravanakumar	Associate Professor of Education
7	Dr. P. Rameshthangam	Associate Professor of Biotechnology
8	Dr. N. Sengottuvelan	Associate Professor of Chemistry
9	Dr. M. Jothibasu	Associate Professor of Botany
10	Dr. S. Malathi	Associate Professor of Education
11	Dr. V. Thiruveni	Associate Professor of Tamil
12	Dr. R. Ganapathi	Associate Professor of Commerce
13	Dr. R. Sivakumar	Associate Professor of Physics
14	Dr. K. Krishnamoorthy	Associate Professor of Education
15	Dr. S. Prabu	Associate Professor of Public Administartion
16	Dr. P. Prabhu	Associate Professor of Information Technology
17	Dr. G.P. Raja	Assistant Professor of Education
18	Dr. M. Mullai	Assistant Professor of Mathematics
19	Mr. S. Balasubramanian	Assistant Professor of Computer Science
20	Dr. S. Subeenabegum	Assistant Professor of Zoology
21	Dr. D. Baskaran	Associate Professor of English

Further, programme-wise Academic Faculty (Temporary, Full-Time, Assistant Professor level, contractual basis are being engaged from time to time exclusively for ODL programmes).

Administrative Staff (Permanent, Full-Time exclusively for ODL programmes)

No	Name	Designation
1	Mr. Pari Raman Palani	Deputy Director
2	Mrs. SP.Pappathi	Superintendent
3	Dr. S.Muthukumar	Assistant
4	Mr. N.Narayanan	Assistant (U)
5	Mr. N.Senthilnathan	Assistant (U)
6	Mrs. A.Sobhia	JA cum Typist
7	Mrs. M.Kamala Gandhi	JA cum Typist
8	Mr. S.Ganesh Pandi	JA cum Typist
9	Mr. SP.Baskar	Record Clerk
1	Mr. Sivachandran	Superintendent

Temporary supportive staff on outsourcing basis are being engaged from time to time exclusively for ODL programmes.

Academic Faculty (Permanent, Full-Time exclusively for OL programmes)

No	Name	Designation
1	Dr.A.Senthirajan	Deputy Director
2	Dr.Rajeswari	Assistant Director

Administrative Staff (Permanent, Full-Time exclusively for OL programmes)

No	Name	Designation
1	R.Srivathsan	Junior Assistant
2	M.ShanmugaRaja	Junior Assistant

Temporary supportive staff on outsourcing basis are being engaged from time to time exclusively for OL programmes.

Centre for Internal Quality Assurance (CIQA)

Chairperson	Prof.G.Ravi	Vice-Chancellor
Three Senior Teachers of HEI	Dr.J.Jeyakanthan	Prof. & Head, Department of Bioinformatics
	Dr.K.Alamelu	Director, IQAC
	Dr.S.Senthamil Pavai	Director, Centre for Tamil Culture
Three Heads of Departments offering ODL programmes	Dr.P.Sivakumar	Senior Professor, Dept of Education (DDE)
	Dr.E.Kannapiran	Professor, Dept of Fisheries
	Dr.K.Sankaranarayanan	Prof. & Head, Department of Physics
Two External Experts	Dr.A.Palanisamy	Director, Distance Education, Bharathidasan University
	Dr.D.Sathiakumar	Director, Distance Education, TNPE & Sports University
Official-Admin	Dr.S.Rajamohan	Registrar i/c, Alagappa University
Official-Finance	Mr.R.Pandian	Finance Officer, Alagappa University
Director-Member Secretary	Dr.H.Gurumallesh Prabu	Director, CDOE, Alagappa University

Unique features of Alagappa University Open and Distance Learning (ODL) and Online Learning (OL) programmes

❖ Fully complied with all 27 clauses of UGC-DEB ODL&OL Regulations 2020, which includes Semester pattern, Credit structure, Centre for Internal Quality Assurance (CIQA), Programme Project Report (PPR), Self Instructional Material (SIM), Personal Contact Programme (PCP), Continuous Internal Assessment (CIA), Learner Support Centre (LSC), Learner Support Services (LSS), etc.

❖ Certification from a reputed University with A+ grade by NAAC (CGPA of 3.64), Category-I University graded by UGC-MHRD, Top Ranked Indian University (NIRF Rank 30 in the Universities category), Top Ranked Asian University (QS Asia Rank 221), Top Ranked World University (Times Higher Education World Universities Rank 401-500 band), One among Top 10 Universities in India obtained Rs.100 crore grant under MHRD-RUSA 2.0 scheme for Quality Improvement.

❖ 31 Years of service in Distance Education offering Quality programmes and Quality delivery.

❖ 2 Years of service in Online Education offering Quality programmes (including GoI e-VBAB scheme for African and Afganisthan learners)

PG programmes (2 years) under Distance Learning (ODL) mode

Arts	Science	Management
M.A. English M.A. Economics* M.A. History* M.A. Tamil Master of Social Work M.Lib.I.Sc. (1 year)	M.Sc. Botany M.Sc. Chemistry M.Sc. Computer Science M.Sc. Information Technology M.Sc. Mathematics M.Sc. Microbiology M.Sc. Physics M.Sc. Zoology M.C.A	M.B.A.* M.Com.*

* represents the programme delivery in both Tamil and English medium

Diploma & Certificate programmes under Distance Learning (ODL) mode

Diploma programmes (1 year)	Certificate programmes (6 months)
Artificial Intelligence & Machine Learning Computer Applications Cyber Security Montessori Education	Astrology C Programming Computer Fundamentals Gender Studies GST Library and Information Science Office Automation Web Designing

UG and PG Programmes under Online Learning (OL) mode

UG programmes (3 years)		PG programmes (2 years)	
Arts	Management	Arts	Management
B.A. Tamil	B.B.A. B.Com.	M.A. English M.A. Journalism & Mass Communication M.A. Tamil	M.B.A. M.Com.

Programme-wise PCP Coordinators (w.e.f. 25.09.2023)

	Programme(s)	Faculty Coordinator	E-mail
1.	B.A. Tamil, M.A. Tamil	Dr.V.Thiruveni	thiruveniv@alagappauniversity.ac.in
2.	B.A. English, M.A. English	Dr.D.Baskaran	baskarand@alagappauniversity.ac.in
3.	B.A. History, M.A. History	Dr.K.Krishnamoorthy	kkmoorthy@alagappauniversity.ac.in
	M.A. Child Care and Education		
4.	B.A. Economics, M.A. Economics	Dr.R.Suresh	sureshsaga42@yahoo.co.in
5.	B.A. Public Administration	Dr.S.Prabhu	sprabhukkdi@gmail.com
	M.A. PM & IR		
6.	B.Sc. Mathematics, M.Sc. Mathematics	Dr.M.Mullai	mullaim@alagappauniversity.ac.in
7.	B.Sc. Information Technology, M.Sc. IT	Dr.P.Prabhu	prabhup@alagappauniversity.ac.in
	B.C.A., M.C.A		
	Diploma in Artificial Intelligence & ML		
	Diploma in Computer Applications		
	Certificate in C Programming		
8.	B.Sc. Computer Science, M.Sc. Comp.Sci	Mr.S.Balasubramanian	balasubramanians@alagappauniversity.ac.in
	PGDCA		
	Diploma in Cyber Security		
	Certificate in Computer Fundamentals		
	Certificate in Office Automation		
	Certificate in Web Designing		
9.	B.Sc. Psychology	Dr.G.P.Raja	rajagp@alagappauniversity.ac.in
10.	M.Sc. Psychology	Dr.S.Leo Stanly	leostanlys@alagappauniversity.ac.in
11.	B.Com., B.Com.CA.,	Dr.R.Ganapathy	ganapathir@alagappauniversity.ac.in
	M.Com., M.Com.Finance & Control		
	B.B.A., B.B.A.Banking, M.B.A		
	Certificate in GST		
12.	B.Lib.I.Sc., M.Lib.I.Sc.	Dr.S.Thanuskodi	thanuskodis@alagappauniversity.ac.in
13.	B.Ed.	Dr.P.Sivakumar	sivakumarp@alagappauniversity.ac.in
		Dr.S.Leo Stanly	leostanlys@alagappauniversity.ac.in
		Dr.S.Vasimalairaja	vasimalairajam@alagappauniversity.ac.in
		Dr.AR.Saravanakumar	skumarar@alagappauniversity.ac.in
		Dr.S.Malathi	malathis@alagappauniversity.ac.in
		Dr.K.Krishnamoorthy	kkmoorthy@alagappauniversity.ac.in
		Dr.G.P.Raja	rajagp@alagappauniversity.ac.in
14.	M.A. Sociology, M.A. Social Work	Dr.MA.Velusamy	velusamym@alagappauniversity.ac.in
15.	M.A. Journalism & Mass Communication	Dr.N.Johnson	johnsonn@alagappauniversity.ac.in
16.	M.A. Education	Dr.S.Malathi	malathis@alagappauniversity.ac.in
17.	M.Sc. Chemistry	Dr.N.Sengottuvelan	svelann@alagappauniversity.ac.in
18.	M.Sc. Physics	Dr.R.Sivakumar	sivakumarr@alagappauniversity.ac.in
19.	M.Sc. Botany	Dr.M.Jothibasu	jothibasum@alagappauniversity.ac.in
20.	M.Sc. Zoology	Dr.E.Kannapiran	kannapirane@alagappauniversity.ac.in
21.	M.Sc. Microbiology	Dr.S.Subeenabegam	drsubeenabegum.s@alagappauniversity.ac.in
22.	M.Sc. Home Science (Nutrition & Dietetics)	Dr.P.Rameshthangam	rameshthangam@alagappauniversity.ac.in
23.	Diploma in Montessori Education	Dr.S.Vasimalairaja	vasimalairajam@alagappauniversity.ac.in
24.	Certificate in Astrology	Mr.R.Srivathsan	srivathsanr@alagappauniversity.ac.in

Learner Support Centres (LSCs) in Sivagangai District

Sl. No.	Name & Address of the LSC	Coordinator		
		Name	Contact phone	Contact e-mail
1	Ananda College, Devakottai	Mrs.R.Mehala	9486040007	mrsmehalamurugan@gmail.com
2	Vikram College of Education, Thirupuvanam	Mr.Deivendra Kannan	9842635214	shivhanishri2013@gmail.com
3	Preethi B.Ed College, Sivagangai	Mr.V.Marivenkatachalam	9842193104	creedtn@gmail.com
4	Sri Vinayaka College of Education, Kalayarkoil	Mrs.P.M.Chitra	9442378138	netkkovil@gmail.com

Learner Support Centres (LSCs) in Ramanathapuram District

Sl. No.	Name & Address of the LSC	Coordinator		
		Name	Contact phone	Contact e-mail
1	Velumanoharan Arts and Science College for Women, Pattinamkathan	Dr.A.Gurusamy	9486212479	a.gurusamy1961@gmail.com
2	Annai Scholastica Arts and Science College, Rameswaram	Mrs.P.Sumathi	9842653579	drkgskaran@gmail.com
3	Thiyagi Dharmakkan College of Arts and Science, Kannirajapuram	Mr.R.Kanaga Sapapathi	9443703686	rathinasamy.kamuthi@gmail.com

Programme Eligibility & Fee

No.	Programme	Eligibility	Fee
PG Degree Programme (2 years)			
1	M.A. Tamil	Bachelor Degree from a recognized University with Tamil as a course	5000
2	M.A. English	Bachelor Degree from a recognized University with English as a course	5000
3	M.A. History*	Bachelor Degree from a recognized University	5000
4	M.A. Economics*	Bachelor Degree from a recognized University	4400
5	Master of Social Work	Bachelor Degree from a recognized University	11000
6	M.Sc. Mathematics	B.Sc. Mathematics / Applied Mathematics	4400
7	M.Sc. Computer Science	Bachelor Degree from a recognized University with Mathematics at +2 Level	14300
8	M.Sc. Information Technology	Bachelor Degree from a recognized University	14300
9	Master of Computer Applications (MCA)	B.Sc. Degree in Mathematics / Statistics / Applied Sciences / Computer Science / Information Technology (or) B.Sc. Degree in Physics / Chemistry / Electronics as major subject and Mathematics as ancillary subject (or) B.C.A. / B.Com./ B.B.A. (or) qualification equivalent thereto. *Should have studied 10+2+3 pattern with Mathematics / Statistics / Business Mathematics in +2 level.*	15400
10	M.Sc. Chemistry	B.Sc. Chemistry	20000
11	M.Sc. Physics	B.Sc. Physics	20000
12	M.Sc. Botany	Bachelor Degree in Botany / Plant Science / Plant Biology / Plant Biotechnology	20000
13	M.Sc. Zoology	Bachelor Degree in Zoology / Animal Science / Life Science as main subject with Chemistry / Biochemistry / Microbiology / Botany as one of the ancillary subject	20000
14	M.Sc. Microbiology	Bachelor Degree in Biological Sciences / Microbiology / Biochemistry / Botany / Biotechnology / Zoology / Bioinformatics / Agricultural / Veterinary / Fisheries Sciences / Pharmacy	20000
15	M.Com*	Bachelor Degree in Commerce, B.Com(CA) / B.Com(CS) / B.Com(CS &CA) / BCS / BBM / BBA / from a recognized University	4400
16	M.B.A*	Bachelor Degree from a recognized University	13200
17	Master of Library and InformationScience (M.Lib.I.Sc.)	B.Lib.I.Sci. Degree from a recognizedUniversity	5000
Diploma Programme (1 year)			
1	Montessori Education	10+2 / 10+3	5200
2	Computer Applications	10+2 / 10+3	5200
3	Artificial Intelligence and Machine Learning	10+2 / 10+3 with Mathematics / Statistics / Business Mathematics	5200
4	Cyber Security	10+2 / 10+3 with Mathematics / Statistics / Business Mathematics	5200

	Certificate Programme (6 months)		
1	Library & Information science*	10+2 / 10+3	2500
2	Office Automation	10+2 / 10+3	2700
3	Gender Studies	10+2 / 10+3	2700
4	C Programming	10+2 / 10+3	2700
5	Computer Fundamentals	10+2 / 10+3	2700
6	Web Designing	10+2 / 10+3	2700
7	GST	10+2 / 10+3	2700
8	Astrology#	10+2 / 10+3	2700

* Both English and Tamil Medium,

Tamil Medium Only

Application fee: UG, Diploma, Certificate programmes - (Rs.100 + 18% GST) = Rs.118

PG programmes – (Rs.300 + 18% GST) = Rs.354

B.Ed. Programme - (Rs.500 + 18% GST) = Rs.590

Note: An Additional amount of Rs.150/- is charged as an ICT fee, per year, per programme, per learner

Sem	Course code	Course Title	CIA (max)	ESE (max)	Total (max)	Credit
		M.A. Tamil				
		Duration : Two years				
		Eligibility: Bachelor Degree from a Recognized University with Tamil as a Course				
I	31911	இக்கால இலக்கியம்	25	75	100	4
	31912	அற இலக்கியங்களும் சமய இலக்கியங்களும்	25	75	100	4
	31913	இலக்கணம்-1 தொல்காப்பியம் எழுத்ததிகாரம் இளம்பூரணம்.	25	75	100	4
	31914	இலக்கியத் திறனாய்வியல்	25	75	100	4
		Total	**100**	**300**	**400**	**16**
II	31921	இலக்கணம்-2 தொல்காப்பியம்.∴சொல்.∴ சேனாவரையம்	25	75	100	4
	31922	தமிழர் பண்பாடும் கலையும்	25	75	100	4
	31923	திறனாய்வுக் கோட்பாடு	25	75	100	4
	31924	கல்வெட்டியல்	25	75	100	4
		Total	**100**	**300**	**400**	**16**
III	31931	சங்க இலக்கியங்கள்	25	75	100	4
	31932	காப்பியங்கள்	25	75	100	4
	31933	சிற்றலக்கியங்கள்	25	75	100	4
	31934	இலக்கணம்-3 தொல்காப்பியம பொருளாதிகாரம் இளம்பூரணம்	25	75	100	4
		Total	**100**	**300**	**400**	**16**
IV	31941	ஒப்பிலக்கியம்	25	75	100	4
	31942	பண்பாட்டு மானிடவியல்	25	75	100	4
	31943	தமிழக வரலாறும் பண்பாடும்	25	75	100	4
	31944	ஆராய்ச்சி அறிமுகம்	25	75	100	4
		Total	**100**	**300**	**400**	**16**
		Grand TOTAL	**400**	**1200**	**1600**	**64**

PCP per Semester: Theory Courses - 64 Hours (4 Courses with 4 Credits each)
CIA: Continuous Internal Assessment,
ESE: End Semester Examination.

M.A. English

Duration : Two years
Eligibility: Bachelor Degree from a Recognized University with English as a Course

Sem	Course code	Course Title	CIA (max)	ESE (max)	Total (max)	Credit
I	32011	Poetry	25	75	100	4
	32012	Prose	25	75	100	4
	32013	Drama	25	75	100	4
	32014	Literary Criticism	25	75	100	4
		Total	**100**	**300**	**400**	**16**
II	32021	New Media and Advertising	25	75	100	4
	32022	Shakespeare	25	75	100	4
	32023	Fiction	25	75	100	4
	32024	Comparative Literature and Translation	25	75	100	4
		Total	**100**	**300**	**400**	**16**
III	32031	British Literature -I	25	75	100	4
	32032	Indian Literature in English Translation	25	75	100	4
	32033	English for Communication	25	75	100	4
	32034	Advanced English Grammar and Usage	25	75	100	4
		Total	**100**	**300**	**400**	**16**
IV	32041	British Literature -II	25	75	100	4
	32042	American Literature	25	75	100	4
	32043	Introduction to Linguistics	25	75	100	4
	32044	English Language Teaching - Theory and Practice	25	75	100	4
		Total	**100**	**300**	**400**	**16**
		Grand TOTAL	**400**	**1200**	**1600**	**64**

PCP per Semester: Theory Courses - 64 Hours (4 Courses with 4 Credits each)
CIA: Continuous Internal Assessment,
ESE: End Semester Examination.

M.A. History

Duration : Two years
Eligibility: Bachelor Degree from a Recognized University
Medium : English & Tamil

Sem	Course code	Course Title	CIA (max)	ESE (max)	Total (max)	Credit
I	32111	Indian Civilization and Culture Up to 1206 A.D.	25	75	100	4
	32112	Tamil Civilization and Culture Up to 1336 A.D.	25	75	100	4
	32113	Indian Administration	25	75	100	4
	32111E1	Principles and Methods of Archaeology	25	75	100	4
		Total	**100**	**300**	**400**	**16**
II	32121	Indian Civilization and Culture From 1206 to 1707 A.D.	25	75	100	4
	32122	Tamil Civilization and Culture From 1336 to 1947 A.D.	25	75	100	4
	32123	History of Europe, From 1789 to 1945 A.D.	25	75	100	4
	32124	History of the Far East From 1840 A.D. to 1945 A.D.	25	75	100	4
		Total	**100**	**300**	**400**	**16**
III	32131	History of India From 1707 to 1947 A.D.	25	75	100	4
	32132	Contemporary Tamil Nadu Since 1947 A.D.	25	75	100	4
	32133	Contemporary World Since 1945 A.D	25	75	100	4
	3213E2	Tourism and Cultural Heritage of India	25	75	100	4
		Total	**100**	**300**	**400**	**16**
IV	32141	Contemporary India Since 1947 A.D.	25	75	100	4
	32142	Intellectual History of Tamil Nadu	25	75	100	4
	3214E3	Environmental History	25	75	100	4
	3214E4	Women's Studies	25	75	100	4
		Total	**100**	**300**	**400**	**16**
		Grand TOTAL	**400**	**1200**	**1600**	**64**

PCP per Semester: Theory Courses - 64 Hours (4 Courses with 4 Credits each)
CIA: Continuous Internal Assessment,
ESE: End Semester Examination.

M.A. Social Work

Duration : Two years
Eligibility: Bachelor Degree from a Recognized University

Sem	Course code	Course Title	CIA (max)	ESE (max)	Total (max)	Credit
I	34911	Social Work Profession	25	75	100	4
	34912	Social Science for Social Works	25	75	100	4
	34913	Psychology of Social Works	25	75	100	4
	34914	Social Case Work	25	75	100	4
	34915	Field Work Practicum - 1	25	75	100	4
		Total	125	375	500	20
II	34921	Social Group Work	25	75	100	4
	34922	Community Organization and Social Action	25	75	100	4
	34923	Social Work Research and Statistics	25	75	100	4
	34924	Social Welfare Administration and Legislations	25	75	100	4
	34925	Field Work Practicum - II	25	75	100	4
		Total	125	375	500	20
III	34931	Counseling : Theory and Practice	25	75	100	4
	34932	Human Resource Management	25	75	100	4
	34933	**Specialization – 1***	25	75	100	4
	34934	**Specialization – II***	25	75	100	4
	34935	Field Work Practicum - III	25	75	100	4
		Total	125	375	500	20
IV	34941	Disaster Management	25	75	100	4
	34942	Corporate Social Responsibility	25	75	100	4
	34943	**Specialization – III***	25	75	100	4
	34944	Field Work Practicum - IV	25	75	100	4
	34945	Research Project Report	25	75	100	4
		Total	125	375	500	20
		Grand TOTAL	500	1500	2000	80

PCP per Semester: Theory Courses - 64 Hours (4 Courses with 4 Credits each)

Practicals: 120 Hours (1 Course with 4 Credits)

CIA: Continuous Internal Assessment,

ESE: End Semester Examination.

Group	Specialization	Course Code	Course Title
A - Community Development	I	34933 A	Rural Community Development
	II	34934 A	Tribal Community Development
	III	34943 A	Urban Community Development
B - Medical And Psychiatric Social Work	I	34933 B	Community Health
	II	34934 B	Medical Social Work
	III	34943 B	Psychiatric Social Work
C - Human Resource Management	I	34933 C	Human Resource Development
	II	34934 C	Labor Welfare and Industrial Relations
	III	34943 C	Organizational Behavior
D - Family And Child Welfare	I	34933 D	Woman and Child Welfare
	II	34934 D	Welfare of the Youth and Aged
	III	34943 D	Demography and Family Welfare

*Students opting for a specific specialization in III Semester must opt for the same group in IV Semester

M.A. Economics

Duration : Two years
Eligibility: Bachelor Degree from a Recognized University
Medium : English & Tamil

Sem	Course code	Course Title	CIA (max)	ESE (max)	Total (max)	Credit
I	36211	Micro Economics - I	25	75	100	4
	36212	Development Economics	25	75	100	4
	36213	Indian Economy	25	75	100	4
	36214	Industrial Economics	25	75	100	4
		Total	**100**	**300**	**400**	**16**
II	36221	Micro Economics - II	25	75	100	4
	36222	Environmental Economics	25	75	100	4
	36223	Fiscal Economics	25	75	100	4
	36224	Research and Statistical Methods	25	75	100	4
		Total	**100**	**300**	**400**	**16**
III	36231	Macro Economics - I	25	75	100	4
	36232	Agricultural Economics	25	75	100	4
	36233	International Economics	25	75	100	4
	36234	Monetary Economics	25	75	100	4
		Total	**100**	**300**	**400**	**16**
IV	36241	Macro Economics - II	25	75	100	4
	36242	Econometric Methods	25	75	100	4
	36243	Entrepreneurship Development	25	75	100	4
	36244	Computer Application in Economic Analysis	25	75	100	4
		Total	**100**	**300**	**400**	**16**
		Grand TOTAL	**400**	**1200**	**1600**	**64**

PCP per Semester: Theory Courses - 64 Hours (4 Courses with 4 Credits each)
CIA: Continuous Internal Assessment,
ESE: End Semester Examination.

M.Sc. Mathematics

Duration : Two years
Eligibility: B.Sc. Mathematics / Applied Mathematics

Sem	Course code	Course Title	CIA (max)	ESE (max)	Total (max)	Credit
I	31111	Algebra – I	25	75	100	4
	31112	Analysis – I	25	75	100	4
	31113	Ordinary Differential Equations	25	75	100	4
	31114	Topology – I	25	75	100	4
		Total	**100**	**300**	**400**	**16**
II	31121	Algebra–II	25	75	100	4
	31122	Analysis–II	25	75	100	4
	31123	Topology – II	25	75	100	4
	31124	Partial Differential Equations	25	75	100	4
		Total	**100**	**300**	**400**	**16**
III	31131	Differential Geometry	25	75	100	4
	31132	Optimization Techniques	25	75	100	4
	31133	Analytic Number Theory	25	75	100	4
	31134	Stochastic Processes	25	75	100	4
		Total	**100**	**300**	**400**	**16**
IV	31141	Graph Theory	25	75	100	4
	31142	Functional Analysis	25	75	100	4
	31143	Numerical Analysis	25	75	100	4
	31144	Probability And Statistics	25	75	100	4
		Total	**100**	**300**	**400**	**16**
		Grand TOTAL	**400**	**1200**	**1600**	**64**

PCP per Semester: Theory Courses - 64 Hours (4 Courses with 4 Credits each)
CIA: Continuous Internal Assessment,
ESE: End Semester Examination.

M.Sc. Computer Science

Duration : Two years
Eligibility: Bachelor Degree from a recognized University with Mathematics at +2 level

Sem	Course code	Course Title	CIA (max)	ESE (max)	Total (max)	Credit
I	34111	Design and Analysis of Algorithms	25	75	100	4
	34112	Applied Mathematics for ComputerScience	25	75	100	4
	34113	Advanced Java Programming	25	75	100	4
	34114	Lab – Advanced JavaProgramming	25	75	100	4
		Total	**100**	**300**	**400**	**16**
II	34121	Computer System Architecture	25	75	100	4
	34122	Distributed Operating System	25	75	100	4
	34123	.Net Programming	25	75	100	4
	34124	Lab – .Net Programming	25	75	100	4
		Total	**100**	**300**	**400**	**16**
III	34131	Cryptography and NetworkSecurity	25	75	100	4
	34132	Cloud Computing	25	75	100	4
	34133	Web Technology	25	75	100	4
	34134	Lab – Web Technology	25	75	100	4
		Total	**100**	**300**	**400**	**16**
IV	34141	Data Mining and ware housing	25	75	100	4
	34142	Mobile Application Development	25	75	100	4
	34143	Artificial Intelligence and ExpertSystems	25	75	100	4
	34144	Project	25	75	100	4
		Total	**100**	**300**	**400**	**16**
		Grand TOTAL	**400**	**1200**	**1600**	**64**

PCP per Semester:

Theory Courses - 48 Hours (3 Courses with 4 Credits each)

Practical - 120 Hours (1 Course with 4 Credits)

CIA: Continuous Internal Assessment,

ESE: End Semester Examination.

M.Sc. Information Technology

Duration : Two years
Eligibility: Bachelor Degree from a Recognized University

Sem	Course code	Course Title	CIA (max)	ESE (max)	Total (max)	Credit
I	31311	Computer Organization and Architecture	25	75	100	4
	31312	Object Oriented Programming and Java	25	75	100	4
	31313	Data Structures and Algorithms	25	75	100	4
	31314	Object Oriented Programming and JavaLab	25	75	100	4
		Total	**100**	**300**	**400**	**16**
II	31321	Data Mining and Warehousing	25	75	100	4
	31322	Relational Database Management Systems (RDBMS)	25	75	100	4
	31323	Visual Programming with .NET	25	75	100	4
	31324	VB.NET & RDBMS Lab	25	75	100	4
		Total	**100**	**300**	**400**	**16**
III	31331	Open Source Software	25	75	100	4
	31332	Operating Systems	25	75	100	4
	31333	Computer Networks	25	75	100	4
	31334	Open Source Lab	25	75	100	4
		Total	**100**	**300**	**400**	**16**
IV	31341	Web Technology	25	75	100	4
	31342	Software Engineering	25	75	100	4
	31343	Cloud Computing	25	75	100	4
	31344	Web Technology Lab	25	75	100	4
		Total	**100**	**300**	**400**	**16**
		Grand TOTAL	**400**	**1200**	**1600**	**64**

PCP per Semester:

Theory Courses - 48 Hours (3 Courses with 4 Credits each)

Practical - 120 Hours (1 Course with 4 Credits)

CIA: Continuous Internal Assessment,

ESE: End Semester Examination.

M.C.A.

Duration : Two years

Eligibility: B.Sc. Degree in Mathematics / Statistics / Applied Science / Computer Science / IT or B.Sc.Physics / Chemistry / Electronics as major subject andMathematics as ancillary subject or B.C.A. / B.Com / BBA (candidate should have studied Mathematics / Statistics / Business Mathematics in +2 level)

Sem	Course code	Course Title	CIA (max)	ESE (max)	Total (max)	Credit
I	31511	Digital Computer Organization	25	75	100	4
	31512	Object Oriented Programming and C++	25	75	100	4
	31513	Data Structure and Algorithms	25	75	100	4
	31514	Discrete Mathematics	25	75	100	4
	31515	Data Structures using C++ Lab	25	75	100	4
		Total	**125**	**375**	**500**	**20**
II	31521	Accounting and Financial Management	25	75	100	4
	31522	Relational Database ManagementSystems (RDBMS)	25	75	100	4
	31523	Computer Graphics	25	75	100	4
	31524	Visual Programming with ●NET	25	75	100	4
	31525	VB.NET and RDBMS Lab	25	75	100	4
		Total	**125**	**375**	**500**	**20**
III	31531	Software Engineering	25	75	100	4
	31532	Operating System	25	75	100	4
	31533	Internet and Java Programming	25	75	100	4
	31534	Computer Networks	25	75	100	4
	31535	Data Mining and Warehousing	25	75	100	4
	31536	Internet and Java Programming Lab	25	75	100	4
		Total	**125**	**375**	**500**	**20**
IV	31541	Internet of Things (IoT)	25	75	100	4
	31542	Artificial Intelligence and Soft Computing	25	75	100	4
	31543	Big Data Analytics and R Programming	25	75	100	4
	31544	Mobile Application Development	25	75	100	4
	31545	Project Work	25	75	100	4
		Total	**125**	**375**	**500**	**20**
		Grand TOTAL	**500**	**1500**	**2000**	**80**

PCP per Semester:

Theory Courses - 12 Hours per Course with 4 Credit

Practical - 120 Hours (1 Course with 4 Credits)

CIA: Continuous Internal Assessment,

ESE: End Semester Examination.

M.Sc. Chemistry

Duration : Two years
Eligibility: B.Sc. Chemistry

Sem	Course code	Course Title	CIA (max)	ESE (max)	Total (max)	Credit
I	34411	Inorganic Chemistry -I	25	75	100	4
	34412	Organic Chemistry - I	25	75	100	4
	34413	Physical Chemistry - I	25	75	100	4
	34414	Practical : Analytical Chemistry	25	75	100	4
		Total	**100**	**300**	**400**	**16**
II	34421	Inorganic Chemistry -II	25	75	100	4
	34422	Organic Chemistry - II	25	75	100	4
	34423	Physical Chemistry - II	25	75	100	4
	34424	Practical : Organic Chemistry	25	75	100	4
		Total	**100**	**300**	**400**	**16**
III	34431	Advanced Inorganic Chemistry	25	75	100	4
	34432	Advanced Organic Chemistry	25	75	100	4
	34433	Spectroscopy – Applications in Organic and Inorganic Chemistry	25	75	100	4
	34434	Practical : Inorganic Chemistry	25	75	100	4
		Total	**100**	**300**	**400**	**16**
IV	34441	Analytical Chemistry	25	75	100	4
	34442	Applied Chemistry	25	75	100	4
	34443	Advanced Physical Chemistry	25	75	100	4
	34444	Practical : Physical Chemistry	25	75	100	4
		Total	**100**	**300**	**400**	**16**
		Grand TOTAL	**400**	**1200**	**1600**	**64**

PCP per Semester:

Theory Courses - 48 Hours (3 Courses with 4 Credits each)

Practical - 120 Hours (1 Course with 4 Credits)

PCP will be conducted only at Head Quarters (Alagappa University, Karaikudi)

CIA: Continuous Internal Assessment,

ESE: End Semester Examination.

M.Sc. Physics

Duration : Two years
Eligibility: B.Sc. Physics

Sem	Course code	Course Title	CIA (max)	ESE (max)	Total (max)	Credit
I	34511	Classical Mechanics	25	75	100	4
	34512	Mathematical Physics - I	25	75	100	4
	34513	Linear and Integrated Electronics	25	75	100	4
	34514	Advanced Electronics and Physics Laboratory - I	25	75	100	4
		Total	**100**	**300**	**400**	**16**
II	34521	Quantum Mechanics - I	25	75	100	4
	34522	Mathematical Physics - II	25	75	100	4
	34523	Electromagnetic Theory	25	75	100	4
	34524	Advanced Electronics and Physics Laboratory - II	25	75	100	4
		Total	**100**	**300**	**400**	**16**
III	34531	Molecular Spectroscopy	25	75	100	4
	34532	Quantum Mechanics - II	25	75	100	4
	34533	Microprocessor and Electronic Instrumentation	25	75	100	4
	34534	Advanced Electronics and Physics Laboratory - III	25	75	100	4
		Total	**100**	**300**	**400**	**16**
IV	34541	Condensed Matter Physics	25	75	100	4
	34542	Nuclear and Particle Physics	25	75	100	4
	34543	Materials Science	25	75	100	4
	34544	Advanced Electronics and Physics Laboratory - IV	25	75	100	4
		Total	**100**	**300**	**400**	**16**
		Grand TOTAL	**400**	**1200**	**1600**	**64**

PCP per Semester:

Theory Courses - 48 Hours (3 Courses with 4 Credits each)

Practical - 120 Hours (1 Course with 4 Credits)

PCP will be conducted only at Head Quarters (Alagappa University, Karaikudi)

CIA: Continuous Internal Assessment,

ESE: End Semester Examination.

M.Sc. Botany

Duration : Two years
Eligibility: Bachelor Degree in Botany / Plant Science / Plant Biology / Plant Biotechnology

Sem	Course code	Course Title	CIA (max)	ESE (max)	Total (max)	Credit
I	34611	Plant Diversity	25	75	100	4
	34612	Plant Taxonomy	25	75	100	4
	34613	Biological Techniques in Botany	25	75	100	4
	34614	Practical – Lab I: Plant Diversity, Plant Taxonomy and Biological Techniques in Botany	25	75	100	4
		Total	**100**	**300**	**400**	**16**
II	34621	Cell Biology, Genetics and Plant Breeding	25	75	100	4
	34622	Plant Anatomy and Embryology	25	75	100	4
	34623	Plant Physiology and Biochemistry	25	75	100	4
	34624	Practical – Lab II: Cell Biology, Genetics & Plant Breeding, Plant Anatomy & Embryology, Plant Physiology and Biochemistry	25	75	100	4
		Total	**100**	**300**	**400**	**16**
III	34631	Microbiology and Plant Pathology	25	75	100	4
	34632	Ecology, Biodiversity Conservation and Economic Botany	25	75	100	4
	34633	Algal Technology and Mushroom Technology	25	75	100	4
	34634	Practical – Lab III: Microbiology & Plant Pathology, Ecology, Biodiversity Conservation, Economic Botany, Algal Technology and Mushroom Technology	25	75	100	4
		Total	**100**	**300**	**400**	**16**
IV	34641	Plant Molecular Biology	25	75	100	4
	34642	Biostatistics, Biophysics and Bioinformatics	25	75	100	4
	34643	Horticulture and Plant Tissue Culture	25	75	100	4
	34644	Practical - Lab IV: Plant Molecular Biology, Biostatistics, Biophysics and Bioinformatics, Horticulture and Plant Tissue Culture.	25	75	100	4
		Total	**100**	**300**	**400**	**16**
		Grand TOTAL	**400**	**1200**	**1600**	**64**

PCP per Semester:

Theory Courses - 48 Hours (3 Courses with 4 Credits each)

Practical - 120 Hours (1 Course with 4 Credits)

PCP will be conducted only at Head Quarters (Alagappa University, Karaikudi)

CIA: Continuous Internal Assessment,

ESE: End Semester Examination.

M.Sc. Zoology

Duration : Two years

Eligibility: Bachelor Degree in Zoology / Animal Science/ Life Science as main subject with Chemistry / Biochemistry / Microbiology/ Botany as one of the ancillary subjects

Sem	Course code	Course Title	CIA (max)	ESE (max)	Total (max)	Credit
I	35011	Animal Diversity	25	75	100	4
	35012	Biochemistry	25	75	100	4
	35013	Cell and Molecular Biology	25	75	100	4
	35014	**Practical** Lab.I: Animal Diversity, Biochemistry and Cell and MolecularBiology	25	75	100	4
		Total	100	300	400	16
II	35021	Developmental Biology and Evolution	25	75	100	4
	35022	Genetics	25	75	100	4
	35023	Microbiology	25	75	100	4
	35024	**Practical** Lab.II: Developmental Biology and Evolution, Genetics andMicrobiology	25	75	100	4
		Total	100	300	400	16
III	35031	Animal Physiology	25	75	100	4
	35032	Immunology	25	75	100	4
	35033	Environmental Biology	25	75	100	4
	35034	**Practical** Lab. III: Animal Physiology, Immunology, Environmental Biology	25	75	100	4
		Total	100	300	400	16
IV	35041	Fisheries & Aquaculture	25	75	100	4
	35042	Animal Biotechnology	25	75	100	4
	35043	Biophysics, Biostatistics and Bioinformatics	25	75	100	4
	35044	**Practical** Lab. IV: Fisheries and Aquaculture, Animal Biotechnology, Biophysics,Biostatistics and Bioinformatics	25	75	100	4
		Total	100	300	400	16
		Grand TOTAL	400	1200	1600	64

PCP per Semester:

Theory Courses - 48 Hours (3 Courses with 4 Credits each)

Practical - 120 Hours (1 Course with 4 Credits)

PCP will be conducted only at Head Quarters (Alagappa University, Karaikudi)

CIA: Continuous Internal Assessment,

ESE: End Semester Examination.

M.Sc. Microbiology

Duration : Two years

Eligibility: Bachelor Degree in Biological Sciences / Microbiology / Biochemistry / Biotechnology / Botany / Zoology / Bioinformatics / Agricultural / Veterinary / Fisheries Sciences / Pharmacy.

Sem	Course code	Course Title	CIA (max)	ESE (max)	Total (max)	Credit
I	36411	General Microbiology	25	75	100	4
	36412	Microbial Biochemistry	25	75	100	4
	36413	Microbial Physiology	25	75	100	4
	36414	Lab I- General Microbiology, Microbial Physiology andBiochemistry	25	75	100	4
		Total	**100**	**300**	**400**	**16**
II	36421	Microbial Genetics	25	75	100	4
	36422	Molecular Biology & r DNA Technology	25	75	100	4
	36423	Food & Dairy Microbiology	25	75	100	4
	36424	Lab II-, Microbial Genetics, Molecular Biology & r DNA Technology, Food & Dairy Microbiology	25	75	100	4
		Total	**100**	**300**	**400**	**16**
III	36431	Immunology	25	75	100	4
	36432	Medical Microbiology	25	75	100	4
	36433	Environmental & Agricultural Microbiology	25	75	100	4
	36434	Lab III- Immunology, Medical Microbiology and Environmental & Agriculture Microbiology	25	75	100	4
		Total	**100**	**300**	**400**	**16**
IV	36441	Bioprocess Technology	25	75	100	4
	36442	Microbial Biotechnology	25	75	100	4
	36443	Bioinformatics and Biostatistics	25	75	100	4
	36444	Lab IV- Industrial Microbiology & Microbial biotechnology	25	75	100	4
		Total	**100**	**300**	**400**	**16**
		Grand TOTAL	**400**	**1200**	**1600**	**64**

PCP per Semester:

Theory Courses - 48 Hours (3 Courses with 4 Credits each)

Practical - 120 Hours (1 Course with 4 Credits)

PCP will be conducted only at Head Quarters (Alagappa University, Karaikudi)

CIA: Continuous Internal Assessment,

ESE: End Semester Examination.

M.Com.

Duration : Two years

Eligibility: Bachelor Degree in Commerce / B.Com(CA) / BCS / B.Com(CS) / BBM / BBA / B.Com(CS &CA) from a recognized University

Medium – English and Tamil

Sem	Course code	Course Title	CIA (max)	ESE (max)	Total (max)	Credit
I	31011	Management Concepts	25	75	100	4
	31012	Managerial Economics	25	75	100	4
	31013	Advanced Accounting	25	75	100	4
	31014	Business Environment	25	75	100	4
		Total	**100**	**300**	**400**	**16**
II	31021	Marketing Management	25	75	100	4
	31022	Research Methodology	25	75	100	4
	31023	Advanced Cost Accounting	25	75	100	4
	31024	Financial Services	25	75	100	4
		Total	**100**	**300**	**400**	**16**
III	31031	Investment Analysis and Portfolio Management	25	75	100	4
	31032	Financial Management	25	75	100	4
	31033	Principles of Personnel Management	25	75	100	4
	31034	Corporate Accounting	25	75	100	4
		Total	**100**	**300**	**400**	**16**
IV	31041	Management Accounting	25	75	100	4
	31042	Principles and Practice of Services Marketing	25	75	100	4
	31043	Organizational Behaviour	25	75	100	4
	31044	Retail and Distribution Management	25	75	100	4
		Total	**100**	**300**	**400**	**16**
		Grand TOTAL	**400**	**1200**	**1600**	**64**

PCP per Semester: Theory Courses - 64 Hours (4 Courses with 4 Credits each)

CIA: Continuous Internal Assessment,

ESE: End Semester Examination.

M.B.A.

Duration : Two years
Eligibility: Bachelor Degree from a Recognized University
Medium - English & Tamil

Sem	Course code	Course Title	CIA (max)	ESE (max)	Total (max)	Credit
I	31711	Management – Principles and Practices	25	75	100	4
	31712	Organizational Behaviour	25	75	100	4
	31713	Managerial Economics	25	75	100	4
	31714	Quantitative Techniques	25	75	100	4
	31715	Financial and Management Accounting	25	75	100	4
		Total	**125**	**375**	**500**	**20**
II	31721	Research Methods	25	75	100	4
	31722	Business Environment	25	75	100	4
	31723	Business Laws	25	75	100	4
	31724	Management Information System	25	75	100	4
	31725	Human Resource Management	25	75	100	4
		Total	**125**	**375**	**500**	**20**
III	31731	Marketing Management	25	75	100	4
	31732	Financial Management	25	75	100	4
	31733 X1		25	75	100	4
	31734 X2		25	75	100	4
	31735 X3		25	75	100	4
		Total	**125**	**375**	**500**	**20**
IV	31741	Production and Operation Management	25	75	100	4
	31742 X1		25	75	100	4
	31743 X2		25	75	100	4
	31744 X3		25	75	100	4
	31745	Project (Compulsory)	25	75	100	4
		Total	**125**	**375**	**500**	**20**
		Grand TOTAL	**500**	**1500**	**2000**	**80**

PCP per Semester: Theory Courses - 80 Hours (5 Courses with 4 Credits each)
CIA: Continuous Internal Assessment,
ESE: End Semester Examination.

Sem	Elective Group	Course Code	Course Title
III	**A : Human Resource**	31733A1	Industrial Relations Management
		31734A2	Labour Legislations – I
		31735A3	Training and Development
	B : Marketing	31733B1	Marketing of Services
		31734B2	Promotional Management
		31735B3	Product Management
	C : Finance	31733C1	Management of Funds
		31734C2	Investment Analysis and Portfolio Management
		31735C3	Financial Services and Institutions
IV	**A : Human Resource**	31742A1	Compensation Management
		31743A2	Labour Legislations – II
		31744A3	Organizational Development
	B : Marketing	31742B1	International Marketing
		31743B2	Logistics Marketing and Technology
		31744B3	Strategic Retail Management
	C : Finance	31742C1	Multinational Financial Management
		31743C2	Project Finance
		31744C3	Foreign Exchange management

Master of Library & Information Science (M.Lib.I.Sc.)

Duration : One year
Eligibility – B.Lib.I.Sci. Degree from a recognized University

Sem	Course code	Course Title	CIA (max)	ESE (max)	Total (max)	Credit
I	32311	Information Processing and Retrieval	25	75	100	4
	32312	Library and Management Information System	25	75	100	4
	32313	Information Technology and information Systems	25	75	100	4
	32314	Information Technology (Practice)	25	75	100	4
		Total	**100**	**300**	**400**	**16**
II	32321	Academic Library System	25	75	100	4
	32322	Technical Writing	25	75	100	4
	32323	Research Methodology	25	75	100	4
	32324	Information Processing and Retrieval (Practice)	25	75	100	4
		Total	**100**	**300**	**400**	**16**
		Grand TOTAL	**200**	**600**	**800**	**32**

PCP per Semester:

Theory Courses - 48 Hours (3 Courses with 4 Credits each)

Practical - 120 Hours (1 course with 4 Credits)

CIA: Continuous Internal Assessment,

ESE: End Semester Examination.

Diploma in Montessori Education

Duration : One year
Eligibility : 10+2 / 10+3

Sem	Course code	Course Title	CIA (max)	ESE (max)	Total (max)	Credit
I	516 11	Maria Montessori's Education	25	75	100	2
	516 12	Principles of Montessori Education	25	75	100	2
	516 13	Pedagogical Aspects and Approaches in Montessori Education	25	75	100	2
	516 14	Developing Life Work Skill (School based practicum – I)	25	75	100	2
		Total	**100**	**300**	**400**	**8**
II	516 21	Developing Teaching Competency in Montessori Education	25	75	100	2
	516 21	Child Psychology and Health Education	25	75	100	2
	516 21	Family and Child Life Education	25	75	100	2
	516 21	Developing Life Work Skill (School based Practicum – II)	25	75	100	2
		Total	**100**	**300**	**400**	**8**
		Grand TOTAL	**200**	**600**	**800**	**16**

PCP per Semester: Theory Courses - 32 Hours (4 Courses with 2 Credits each)
CIA: Continuous Internal Assessment,
ESE: End Semester Examination.

Diploma in Computer Applications

Duration : One year
Eligibility : 10+2 / 10+3

Sem	Course code	Course Title	CIA (max)	ESE (max)	Total (max)	Credit
I	51711	Principles of Information Technology	25	75	100	2
	51712	Open Source Software	25	75	100	2
	51713	Office Automation	25	75	100	2
	51714	Office Automation Lab	25	75	100	2
		Total	**100**	**300**	**400**	**8**
II	51721	Digital Logic Fundamentals	25	75	100	2
	51722	Programming in C	25	75	100	2
	51723	Data Structures and Algorithms	25	75	100	2
	51724	C and Data Structure Lab	25	75	100	2
		Total	**100**	**300**	**400**	**8**
		Grand TOTAL	**200**	**600**	**800**	**16**

PCP per Semester: Theory Courses - 24 Hours (3 Courses with 2 Credits each)
Practical: 60 Hours (1 Course with 2 Credits)
CIA: Continuous Internal Assessment,
ESE: End Semester Examination.

Diploma in Artificial Intelligence and Machine Learning

Duration : One year
Eligibility : 10+2 / 10+3 with Mathematics / Statistics / Business Mathematics

Sem	Course code	Course Title	CIA (max)	ESE (max)	Total (max)	Credit
I	51811	Fundamentals of Artificial Intelligence	25	75	100	2
	51812	Relational Database Management System (RDBMS)	25	75	100	2
	51813	R Programming	25	75	100	2
	51814	R Programming Lab	25	75	100	2
		Total	**100**	**300**	**400**	**8**
II	51821	Fundamentals of Machine Learning	25	75	100	2
	51822	Principles of Soft Computing	25	75	100	2
	51823	Python Programming	25	75	100	2
	51824	Machine Learning using Python Lab	25	75	100	2
		Total	**100**	**300**	**400**	**8**
		Grand TOTAL	**200**	**600**	**800**	**16**

PCP per Semester: Theory Courses - 24 Hours (3 Courses with 2 Credits each)
Practical: 60 Hours (1 Course with 2 Credits)
CIA: Continuous Internal Assessment,
ESE: End Semester Examination.

Diploma in Cyber Security

Duration : One year
Eligibility : 10+2 / 10+3 with Mathematics / Statistics / Business Mathematics

Sem	Course code	Course Title	CIA (max)	ESE (max)	Total (max)	Credit
I	51911	Cryptography and Network Security	25	75	100	2
	51912	Fundamentals of Cyber Security	25	75	100	2
	51913	Cyber Security Law & Practice	25	75	100	2
	51914	Cryptography – LAB	25	75	100	2
		Total	**100**	**300**	**400**	**8**
II	51921	Web Application Security	25	75	100	2
	51922	Malware Analysis and Network Security	25	75	100	2
	51923	Mobile Security	25	75	100	2
	51924	Cyber Security - LAB	25	75	100	2
		Total	**100**	**300**	**400**	**8**
		Grand TOTAL	**200**	**600**	**800**	**16**

PCP per Semester: Theory Courses - 24 Hours (3 Courses with 2 Credits each)
Practical: 60 Hours (1 Course with 2 Credits)
CIA: Continuous Internal Assessment,
ESE: End Semester Examination.

Certificate in Gender Studies

Duration : 6 months
Eligibility : 10+2 / 10+3

Sem	Course code	Course Title	CIA (max)	ESE (max)	Total (max)	Credit
I	221 11	Introduction to Gender Studies	25	75	100	2
	221 12	Feminist Theories and Movements	25	75	100	2
	221 13	Women, Technology and Entrepreneurship	25	75	100	2
	221 14	Civil Society Organisation	25	75	100	2
		Total	**100**	**300**	**400**	**8**

PCP per Semester: Theory Courses - 32 Hours (4 Courses with 2 Credits each)
CIA: Continuous Internal Assessment,
ESE: End Semester Examination.

Certificate in C Programming

Duration : 6 months
Eligibility : 10+2 / 10+3

Sem	Course code	Course Title	CIA (max)	ESE (max)	Total (max)	Credit
I	22211	Principles of Programming	25	75	100	2
	22212	Programming in C	25	75	100	2
	22213	Data structure and Algorithms	25	75	100	2
	22214	C and Data structure Lab	25	75	100	2
		Total	**100**	**300**	**400**	**8**

PCP per Semester: Theory Courses - 24 Hours (3 Courses with 2 Credits each)
Practical : 60 Hours (1 Course with 2 Credits)
CIA: Continuous Internal Assessment,
ESE: End Semester Examination.

Certificate in Computer Fundamentals

Duration : 6 months
Eligibility : 10+2 / 10+3

Sem	Course code	Course Title	CIA (max)	ESE (max)	Total (max)	Credit
I	22311	Computer fundamentals	25	75	100	2
	22312	Digital Logic Fundamentals	25	75	100	2
	22313	Application Programs	25	75	100	2
	22314	Application Programs Lab	25	75	100	2
		Total	**100**	**300**	**400**	**8**

PCP per Semester: Theory Courses - 24 Hours (3 Courses with 2 Credits each)
Practical: Courses - 60 Hours (1 Course with 2 Credits)
CIA: Continuous Internal Assessment,
ESE: End Semester Examination.

Certificate in Web Design

Duration : 6 months
Eligibility : 10+2 / 10+3

Sem	Course code	Course Title	CIA (max)	ESE (max)	Total (max)	Credit
I	22411	Fundamentals of Information Technology	25	75	100	2
	22412	Open source software	25	75	100	2
	22413	Web Designing	25	75	100	2
	22414	Web Designing Lab	25	75	100	2
		Total	**100**	**300**	**400**	**8**

PCP per Semester: Theory Courses - 24 Hours (3 Courses with 2 Credits each)

Practical : 60 Hours (1 Course with 2 Credits)

CIA: Continuous Internal Assessment,

ESE: End Semester Examination.

Certificate in GST

Duration : 6 months
Eligibility : 10+2 / 10+3

Sem	Course code	Course Title	CIA (max)	ESE (max)	Total (max)	Credit
I	22511	Evolution of GST	25	75	100	2
	22512	GST and Accounting Package	25	75	100	2
	22513	GST and Customs Duty	25	75	100	2
	22514	Integrated GST	25	75	100	2
		Total	**100**	**300**	**400**	**8**

PCP per Semester: Theory Courses - 32 Hours (4 Courses with 2 Credits each)

CIA: Continuous Internal Assessment,

ESE: End Semester Examination.

Certificate in Astrology

Duration : 6 months
Eligibility : 10+2 / 10+3
Medium: Tamil medium only

Sem	Course code	Course Title	CIA (max)	ESE (max)	Total (max)	Credit
I	22611	சோதிட அடிப்படைகள்	25	75	100	2
	22612	சோதிடக் கூறுகள்	25	75	100	2
	22613	சோதிடபலனகள்	25	75	100	2
	22614	செய்முறை: சோதிட அடிப்படைகள், சோதிடக் கூறுகள், சோதிடபலனகள்	25	75	100	2
		Total	**100**	**300**	**400**	**8**

PCP per Semester: Theory Courses - 32 Hours (4 Courses with 2 Credits each)

CIA: Continuous Internal Assessment,

ESE: End Semester Examination.

Certificate in Office Automation

Duration : 6 months
Eligibility : 10+2 / 10+3

Sem	Course code	Course Title	CIA (max)	ESE (max)	Total (max)	Credit
I	22711	Computer Fundamentals	25	75	100	2
	22712	Principles of Information Technology	25	75	100	2
	22713	Office Automation	25	75	100	2
	22714	Office Automation - LAB	25	75	100	2
		Total	**100**	**300**	**400**	**8**

PCP per Semester: Theory Courses - 24 Hours (3 Courses with 2 Credits each)

Practical : 60 Hours (1 Course with 2 Credits)

CIA: Continuous Internal Assessment,

ESE: End Semester Examination.

Certificate in Library and Information Science

Duration : 6 months
Eligibility : 10+2 / 10+3

Sem	Course code	Course Title	CIA (max)	ESE (max)	Total (max)	Credit
I	21511	Fundamentals of Library and Information Science	25	75	100	2
	21512	Information Sources and Services	25	75	100	2
	21513	Information Processing Practice – (Classification& Cataloguing)	25	75	100	2
	21511	Fundamentals of Library and Information Science	25	75	100	2
		Total	**100**	**300**	**400**	**8**

PCP per Semester: Theory Courses - 32 Hours (4 Courses with 2 Credits each)

CIA: Continuous Internal Assessment,

ESE: End Semester Examination.

Admission

- A Learner residing in any part of the Country (India) may enroll in any ODL programme being offered by Alagappa University.
- Learner admission is done by ONLINE process fully managed by the Centre for Distance and Online Education (CDOE), Alagappa University, Karaikudi.
- Programme delivery such as Personal Contact Programme (PCP) theory / practicals / project, assignment submission are being operated through the Head Quarters at Karaikudi and/or authorised Learner Support Centres (LSCs) within the Territorial Jurisdiction (Sivagangai and Ramanathapuram districts).
- There are two sessions of admission every year; (i) July session (from 1st July to 31st August) and (ii) January session (from 1st January to 28th February). UGC-DEB may extend the last date for admission from time to time. Currently, the date is extended till 20.10.2023.
- Learners can apply for admission by ONLINE process through Alagappa University webportal only.
- Alagappa University never engages franchising mode of admission. Hence, learners are informed to aware of this and NOT to entertain for admission through any third party / portal.
- Latest notifications will be made available to the public / prospective learners through University website. University will not pass admission related information to any third party. Hence, learners are advised NOT to listen to any third party / unauthorised person(s) information in social media (WhatsApp, YouTube etc) about Alagappa University Distance Education admission, and such info may be treated as FAKE and NOT AUTHENTIC.
- Learners are informed to check for updates in the latest notification in DDE (CDOE) webpage of the University from time to time.

Tuition Fee

- Minimum study period is 3 years for UG programme and 2 years for PG programme.
- Maximum study period allowed for completion is DOUBLE the minimum study period (6 years for UG and 4 years for PG).
- Admitted and in 2nd and 3rd Year learners are informed to remit the tuition fee (without fine) on or before 31st August (those admitted in July session) and on or before 28th February (those admitted in January session). Fine of Rs.500 will be charged on remittance of tuition fee after the due date mentioned (during minimum study period). Additional fine of Rs.1000 per year will be charged on remittance of tuition fee after the minimum study period, but before the maximum study period allowed.
- Learners having pending tuition fee will not be allowed to sit for the examination.
- If the learners do not remit the required tuition fee within the maximum study period, then they will be treated as discontinued and hence will not be allowed to sit for the examination.

Learner Support Centre (LSC)

- LSC is established in a college or institution affiliated to a University or in a Govt recognised HEI offering programmes in the same broad areas having the necessary infrastructure and human resources for offering the programme
- LSC shall be the contact point managed by HEI for providing academic as well as administrative support to its learners.
- LSC shall be headed by a Coordinator who shall be a regular teacher not below the rank of a qualified Assistant Professor of the concerned College or HEI and assisted by the counsellors as decided by the HEI.

Territorial Jurisdiction

- A University established or incorporated by or under a State Act shall offer programmes in Open and Distance Learning (ODL) mode and operate all other related activities only within the

territorial jurisdiction allotted to it under its Act and in no case beyond the territory of the state of its location.

Self Learning Materials (SLM)

● Hard copies of Self Learning Materials (SLMs) will be dispatched to learners who have remitted the required programme tuition fee.
● Soft copies of SLMs have been uploaded and available on the University website.

Assignment

● Learners should submit two assignments per course of credit 4.
● Assignment submission due date is 30th November / 31st March in a year as the case may be.
● End semester Examination results will be withheld for learners who have not submitted the assignments.

Personal Contact Programme (PCP)

● PCP for Science-Lab based programmes will be conducted at Head Quarters (Karaikudi) only.
● PCP will be conducted during October / November (for those admitted in July session) at the Head Quarters and/or authorized LSCs.
● PCP will be conducted during March / April (for those admitted in January session) at the Head Quarters and/or authorized LSCs.
● Learners are informed to check for updates in the latest notification in webpage from time to time.

Examination

● The evaluation shall include two types of assessments; (i) continuous or formative assessment in the form of Assignment and PCP; (ii) summative assessment in the form of end semester examination.
● The learner should submit two assignment per course of credit 4 and have minimum attendance of 75% in the programme specific PCP.
● End semester Examination will be conducted twice a year: (i) last week of December and (ii) first week of May.
● Learners are informed to check for updates in the latest notification in webpage from time to time.

Results

● Examination Results are published through the University website after 15-45 days from the last day of Examination (December / May) in a year.
● Learners are informed to check for updates in the latest notification in webpage from time to time.

Admission Procedure

Cost of Application:
- ❖ UG Degree / Diploma / Certificate programme: Rs.118.
- ❖ PG Degree programme: Rs.354.
- ❖ B.Ed programme: Rs.590.

Prospectus can be downloaded from the Alagappa University website www.alagappauniversity.ac.in Learners have to remit Rs.118 / Rs.354 / Rs.590 as the case may be towards cost of application along with programme fee while submitting the application ONLINE for admission.

Admission

The learners may seek admission either directly to the University (Head Quarters) or through any one of the approved Learner Support Centres (LSCs) within the Territorial Jurisdiction (Sivagangai and Ramanathapuram Districts).

The list of approved Learner Support Centres is available in the University website.

- ❖ If a learner enroll directly with the University (Head Quarters), the Self Learning Materials (books) will be distributed directly to the learner and the Personal Contact Programme (PCP) classes will be arranged at Head Quarters (Alagappa University campus).
- ❖ If a learner enroll through any of the Learner Support Centre (LSC), the Self Learning Instructional Materials (books) will be given through the Learner Support Centre and the Personal Contact Programme (PCP) classes will be arranged by the Learner Support Centre where it is situated.

Admission by ONLINE process:

The learners have to register and login the University webportal. Following documents are to be attached along with the application ONLINE:

1. Entry qualification of HSc / Diploma / Degree / Provisional Certificate and other required documents.
2. Online payment for the prescribed programme fee along with cost of Application, ICT Fee. Refer to Annexure-1 for fee details.

The Centre for Distance and Online Education will issue Transfer Certificate on production of original Transfer Certificate of previous study. However, a 'Course Completion Certificate' may be issued for those candidates who apply for it with prescribed fee.

Please note that no other fee except programme Fee and Examination Fee is payable by the learner to the Learner Support Centre. The learners are advised not to pay any fee in the form of cash to the Learning Support Centre under any circumstances. Further, learners are informed to refer the prospectus for payment of actual programme Fee.

Admission Confirmation

After scrutinising the documents, the Centre for Distance and Online Education (CDOE) shall confirm Admission to the eligible candidates, assign Enrolment Number and issue Identity card. Learners are instructed to keep the Identity Card in safe custody till they complete the programme. Once the learner is admitted, his/her registration is valid for the entire period of the study, subject to the payment of programme fee for the respective years.

Before submitting the application ONLINE, the learners should ensure their eligibility for admission to the programme for which they apply.

No learner should register for two programmes in the CDOE in the same year. The University reserves the right not to conduct any of the programmes if the circumstances so warrant. If the certificate submitted by the learner is in any language other than English / Tamil, an English version of the certificate, duly attested by a Gazetted Officer should be attached, failing which such certificate will not be considered. In case of certificates / Degree of Indian / Foreign Educational Institution, such Institutions must be Members of Association of Indian Universities or

Commonwealth Universities. The CDOE reserves the right to revise, modify, add or delete any part of the syllabus, considering the welfare of the learners.

There will not be any separate communication / reminder to the learner from the CDOE for payment of second / third year programme fee. The second / third year fee has to be paid whether the learner has taken up the examinations or not / results declared or not.

Please note that if the learners have any programme fee dues in second / third years, their results will be withheld in the Controller of Examination unit, till clearance letter obtained from the CDOE.

Completion period of Programme
The minimum study period is 3 years for UG programme; 2 years for PG programme.
The maximum period for completion is DOUBLE the allowed study period. That is 6 years for UG programme and 4 years for PG programme. The learners have to complete the programme (theory / practicals / projects) within the time period stipulated.

The learners should have paid the programme Fee for all the years of study during the study period or completion period. Otherwise, their enrollment status will be treated as discontinued and such learners will not be allowed to sit for any examination.

Examinations
Statement of Marks, Provisional Certificate, Degree / Diploma Certificates shall be sent to the candidates by the Controller of Examinations directly to the learners at which the address is registered during the submission of application ONLINE during admission.

Any dispute that would require the physical verification of answer script should be settled within a period of one year from the date of commencement of the examinations for that session. The learners need not apply separately for Convocation for getting Degree Certificate.

For all particulars relating to the Examination such as Exam Application forms, Exam Centres, Results, Marks Statement, Revaluation etc., the learners are advised to contact by post / phone / e-mail as under;
Postal Address: The Controller of Examinations, Alagappa University, Karaikudi-630003.
Phone: 04565 - 228097, 229330, 223120 to 223125, 223170 to 223180
E-mail: coe@alagappauniversity.ac.in

Annexure - I
Other Fee

Purpose	Details	Fee (Rs.)
Renewal of Registration	Every Year for a maximum of 2 years	1000
Change of Learning Centre	Permitted in deserving cases in the beginning of the academic year only, with the NOC of the existing learning centre	500
Change of programme	Permitted only up to 10th March for Calendar Year and 31st October for Academic Year. The excess amount if any, will not be refunded.	1000
Change of Medium	Permitted only up to 10th March for Calendar Year and 31st October for Academic Year. The excess amount if any, will not be refunded.	500
Change of Option & Electives	If the candidate fail to mention the option in Application, the University shall assign the option / elective.	500
Change of Address	Copy of ID Card is to be enclosed	100
Migration Certificate	Copy of provisional Certificate with attested to be enclosed	400
Course Completion Certificate	Copy of ID card is to be enclosed	400
Duplicate ID Card	Passport size photo / Voter proof to be enclosed	200
Change of Name	T.N.Government Gazette Original	100
Transfer Certificate	Previous Original Transfer Certificate, Copy of ID	100
Extra Book (SIM Model) Extra Book (B.Ed).	Photocopy of ID card	300 500
Syllabus & Certificate	-------	200
Recognition Certificate	Attested copy of Provisional, Cumulative Mark Statement, and Degree Certificate.	200
PSTM Certificate	Govt. order copy, Provisional, Cumulative Mark Statement, Degree Certificate.	500
Medium Certificate	Photocopy of ID card	500
Project Submission Date Certificate	Student Request letter and Photocopy of ID card	500
Date of Joining Certificate	Photocopy of ID card	500
Bonafide Certificate	Photocopy of ID card	500
Genuineness Migration Certificate	Photocopy of Migration Certificate, ID card and Provisional Certificate.	500
Genuineness of Course Completion Certificate	Photocopy of Course Completion Certificate and ID card.	500
Transfer of Language	Permitted only up to 10th March for Calendar Year and 31st October for Academic Year. The excess amount if any, will not be refunded.	500

Grievance Redressal Mechanism

Level 1: Lodging the grievance either through post or through email to Distance Education Unit

Contact Unit	Phone	E-mail
Director Secretariat	(+91) 4565 223 401	dde@alagappauniversity.ac.in
General Enquiry & Grievance	(+91) 4565 223 410	dde.grievance@alagappauniversity.ac.in
Admission (I Year)	(+91) 4565 223 420 / 421	dde.admission@alagappauniversity.ac.in
Fee (II & III Year students)	(+91) 4565 223 425	dde.fee2.3@alagappauniversity.ac.in
Learner Support Centres	(+91) 4565 223 256	dde.lsc@alagappauniversity.ac.in
Self Learning Materials	(+91) 4565 223 409 / 509	dde.books@alagappauniversity.ac.in

Level 2: Lodging the grievance to the Student Grievance Redressal Committee (SGRC) portal available at University website.

- ❖ Dean Students Affairs: Dr.Vethirajan
- ❖ Members from 4 Faculty
- ❖ Women Representative
- ❖ SC/ST Representative
- ❖ Ombudsperson : Dr. T.R.Gurumoorthy

Level 3: Lodging the issue to the e-Samadhaan portal available at UGC website.

Q: What is the contact phone and e-mail of Centre for Distance Education?
A: (+91) 4565 223401, E-mail: dde@alagappauniversity.ac.in

Q: What is the time slot for phone enquiry at Distance Education wing?
A: On all working days (Mon to Fri), between 10.30 am & 1.00 pm; between 2.30 pm & 5.00 pm.

Q: What is the contact phone and e-mail of Centre for Online Education?
A: (+91) 4565 229201, E-mail: op@alagappauniversity.ac.in

Q: What is the contact number for enquiry related to Mark cards /Provisional /Degree?
A: (+91) 4565 223125, (+91) 4565 223170, (+91) 4565 223175.

Q: What is the postal address of Centre for Distance and Online Education (CDOE)?
A: The Director, Centre for Distance and Online Education (CDOE), Alagappa University, Karaikudi 630004, Tamil Nadu

Legal remedy for disputes, if any, lies with the Courts and Tribunals having jurisdiction over Karaikudi only.

Dr.H.Gurumallesh Prabu **Director-CDOE**	**Dr.S.Rajamohan** **Registrar i/c**