



ALAGAPPA UNIVERSITY
[Accredited with 'A+' Grade by NAAC (CGPA:3.64) in the Third Cycle and
Graded as Category-I University by MHRD-UGC]
(A State University Established by the Government of Tamilnadu)
KARAIKUDI – 630 003
DIRECTORATE OF DISTANCE EDUCATION



LEARNING CENTRE - APPLICATION FORM

1. Name of the Educational Institution/College :
(Approved by the Govt. of Tamilnadu)

Address of the Institution :

District :

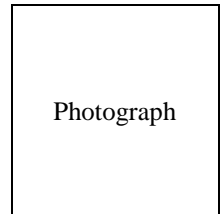
State :

Phone No. :

Fax No. :

E-mail ID :

2. Name of the Co-ordinator of Learning Centre :
(Shall be a teacher not below the rank of Asst. Prof / Lecturer)



3. Nature of Management of Learning Centre :

Society

Trust

(Check whether a copy of Trust deed / Society Registration document is attached) Yes / No

4. Name and address of the Programme Co-ordinator of Learning Centre :

District :

State :

Phone No. :

Fax No. :

E-mail ID :

5. Infrastructural Facilities of the Institutions / College :

a. Building

: **Owned** **Rented**

b. Size of the building (in sq.ft)
(Copy of the Blue print should be attached)

:

c. No. of rooms available : Office Room Class Rooms

d. Laboratory facilities available

:

(i) Computer Lab

1. No. of Computer Systems available with Configuration furnished :

2. Networking facility : Yes / No

3. Back-up facility : Yes / No

(ii) Science Lab(List to be enclosed)

Physics	Chemistry	Botany	Zoology
Equipment available in the lab <u>Major</u> Minor	Equipment available in the lab Chemicals <u>Major</u> Minor	Equipment if there any, Botanical garden	Equipment if there any, Animal house

e) Library

(i) Text Books No. :
(List should be furnished subject wise)

(ii) No. of Reference Books :
(List to be furnished)

(iii) No. of Journals / Magazines :
(List to be furnished)

(iv) No. of General Knowledge / Personality Development / Other Books :

6. i) Teaching Staff

(a) Number along with their details viz Name, qualifications and experience To be furnished :

(b) Nature of employment of Teaching staff : Regular Part time

ii) No. of Administrative Staff along with of
Name and qualification :

7. Whether the Learning Centre has agreed to offer: Yes / No
at the time of entering into MOU a refundable
deposit of Rs. 2 lakh and Registration fees
Rs.50,000/- to the University if approval
is granted?

8. Enclosures:

- (i) Trust or Society deed :
- (ii) Blue print of the building :
- (iii) List of equipments available in the Laboratory :
- (iv) List of books and journals available in the Library :
- (v) List of Teaching & administrative staff along with
their particulars
- (vi) A Demand draft for Rs.5000/- in the name
The Registrar, Alagappa University payable :
at Karaikudi is to be enclosed
- (vii) Any other items enclosed please specify :

9. Any other information,
about the institution inspected may please be provided
if any

Signature